

STATE OF LOUISIANA  
SECRETARY OF STATE

W. FOX McKEITHEN  
SECRETARY OF STATE

HELEN J. CUMBO  
ADMINISTRATOR



Commercial  
(225) 925-4704

Administrative Services  
(225) 925-4704

Fax  
(225) 925-4726  
(225) 922-0435

**TRANSMITTAL INFORMATION  
For All Business Filings**

***Registered agent, officer, entity status information available via the Internet***

Business Name (List ***exactly*** as it appears in documents)

Name of person filing document (evidence of filing will be mailed to this person, at address below)

Telephone number

Address

City

State

Zip Code

Mail or deliver the following items to the Secretary of State, at the address below:

- 1) This transmittal form
- 2) Original and one copy of the document
- 3) Filing fee payable to the Secretary of State

Mailing Address: P. O. Box 94125, Baton Rouge, LA \* 70804-9125  
Office Location: 8549 United Plaza Blvd., Baton Rouge, LA \* 70809  
Web Site Address: [www.sos.louisiana.gov](http://www.sos.louisiana.gov)

W. Fox McKeithen  
Secretary of State



## AFFIDAVIT TO DISSOLVE CORPORATION

(R.S. 12:142.1 & 12:250.1)

**Domestic Corporation  
(Business or Non-Profit)  
Enclose \$60.00 filing fee  
Make remittance payable to  
Secretary of State  
*Do Not Send Cash***

**Return to: Commercial Division  
P. O. Box 94125  
Baton Rouge, LA 70804-9125  
Phone (225) 925-4704  
Web Site: [www.sos.louisiana.gov](http://www.sos.louisiana.gov)**

STATE OF \_\_\_\_\_

PARISH/COUNTY OF \_\_\_\_\_

BEFORE ME, the undersigned Notary Public in and for the parish/county herein above shown, personally came and appeared the undersigned who, after being duly sworn, did depose and say that:

\_\_\_\_\_  
Corporation Name

is no longer doing business, owes no debts and is dissolved by filing this affidavit with the Secretary of State, executed by the shareholder(s), or incorporator(s) if no shares have been issued, attesting to such facts.

The undersigned further declared that they are: (check one)

- ☐ The shareholders of the above named corporation.
- ☐ The incorporators of the above named corporation and no shares have been issued.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Incorporator(s) or Shareholder(s)

Sworn to and subscribed before me, the undersigned Notary Public, on this date: \_\_\_\_\_

\_\_\_\_\_  
Notary

## **INSTRUCTIONS**

1. File this form, along with the appropriate filing fee with the Secretary of State's office.
2. You will receive two Certificates of Dissolution, one copy of which should be filed with the Clerk of Court where the corporation maintains its registered office. If the corporation's registered office is located in Orleans Parish, a Certificate of Dissolution must be filed with the recorder of mortgages.